

MINUTES
FORT BEND GRAND PARKWAY TOLL ROAD AUTHORITY

January 16, 2019

The Board of Directors (“Board”) of the Fort Bend Grand Parkway Toll Road Authority (“Authority”) met in regular session, open to the public, on January 16, 2019, at the offices of The Muller Law Group, PLLC, 202 Century Square Boulevard, Sugar Land, Texas 77478, and the roll was called of the members of the Board:

James D. Condrey, DDS	Chairman
Bobbie A. Tallas	Vice Chairman
Charles Rencher	Secretary
Dean Hrbacek	Assistant Secretary
William D. Kee, III	Treasurer/Assistant Vice Chairman

and all of the above were present, thus constituting a quorum.

Also present for all or part of the meeting were: Richard Stolleis of Fort Bend County; Richard Ramirez and Joe Morrow of Hilltop Securities, Inc.; Colin Parrish of Statehouse Consultants, LLC; Trey Cash and Tina Peterman of Masterson Advisors, LLC; Michael Barbier and Stephen Gbur of Halff Associates, Inc.; Larry Janak of IDCUS, Inc.; James Thompson of Lucrum Investments, LLP; Gary Gehbauer of Brown & Gay Engineers, Inc. (“BGE”); Mike Stone, Megan Browne, Phillip Smith, and Kristina Dowling of Mike Stone Associates, Inc. (“MSA”); and Richard L. Muller, Jr., Shima Jalalipour and Amy Love of The Muller Law Group, PLLC (“MLG”).

Director Condrey called the meeting to order.

RECEIVE PUBLIC COMMENTS

Director Condrey opened the meeting to receive public comments. There being no public comments, Director Condrey closed the meeting to public comments.

CONSENT AGENDA

Director Tallas moved to approve the following items on the consent agenda: (1) the meeting minutes from the regular Board meeting held on December 19, 2018; (2) the bookkeeper’s report, including payment of bills, account reconciliation, budget, flow of funds, and summary of construction pay estimates; and (3) the operator’s report. Director Rencher seconded the motion, which was approved by unanimous vote.

Copies of documents related to the consent agenda items are included in the attached Board Book.

LEGISLATIVE UPDATE

Mr. Parrish reported on legislative matters impacting toll roads. He advised that he will begin sending weekly updates regarding legislation impacting the Authority.

ADDITIONAL OPERATING MATTERS

Mr. Stone introduced Ms. Dowling and Mr. Smith to the Board and the Authority's consultants. He reported that, on January 1, 2019, toll rates increased under the Toll Rate Order adopted by Commissioner's Court in 2017.

Mr. Gehbauer presented and recommended approval of a proposal from Applied Research Associates, Inc. ("ARA"), for pavement management work and an asset inventory, in addition to their original scope of work, in the increased amount of \$17,900 in relation to BGE's inspection of the Authority's facilities. Director Tallas moved to approve the proposal from ARA in the increased amount of \$17,900. Director Rencher seconded the motion, which was approved by unanimous vote.

Mr. Stone presented an update on regional collection matters.

UPDATE ON APPLICATIONS FOR FLOOD RELIEF FUNDS

Mr. Stone reported that the Authority received notice that the Federal Emergency Management Agency denied the Authority's request for Emergency Relief Funding in the approximate amount of \$800,000. He stated that the Authority will now begin the appeal process. Director Hrbacek asked how the latest repairs to the Jodie Stavinoha Bridge performed during recent heavy rainfall and Mr. Stone advised that the pillars previously put in place worked as designed.

AMENDMENT OF CONTRACT WITH SWC

Mr. Stone presented and reviewed Supplemental Agreement No. 4 to Agreement of January 24, 2017 for Violations Processing Services Agreement ("Agreement") with SWC Group, LP. He advised that the Agreement was necessary to address an increase in the cost of postage and recommended approval of same. Director Hrbacek moved to approve the Agreement. Director Kee seconded the motion, which was approved by unanimous vote.

SPECIAL PROJECTS

DITCH M UNDERPASS LIGHTING

Mr. Stone reported that, on January 10, 2019, MSA met with Creacom, Inc., on site, to review the scope of work for the installation of underpass lighting at Ditch M. He stated that Creacom, Inc., advised that the installation should be complete within three weeks.

FIBER INSTALLATION PROJECT UPDATE

Mr. Gehbauer reported that a Notice to Proceed was issued to Iteris, Inc., for the design of plans, specifications, and estimates for a new fiber optic communication network along SH-99. He stated that he expects to have preliminary design plans to review in April.

WEST AIRPORT BOULEVARD EXIT RAMP (SOUTHBOUND - HARVEST GREEN)

Ms. Jalalipour reported that Johnson Development did not close on the sale of property prior to the end of the year. She stated that because Johnson Development does not yet have a scheduled closing date for the sale of the property, the construction of the southbound exit ramp at West Airport Boulevard is on hold and may have to be re-bid. Ms. Jalalipour added that MLG is currently working with Jones Carter regarding the conveyance of right-of-way required for an access driveway and associated deceleration lane requested on behalf of iShine (a proposed car wash) between Harlem Road and SH-99.

WEST AIRPORT BOULEVARD ENTRY AND EXIT RAMP (NORTHBOUND - ALIANA)

Ms. Jalalipour reported that there are multiple easements and setback lines interfering with the right-of-way to be conveyed from Fort Bend Independent School District. She advised that MLG is currently working to address these easements and setbacks with BGE and LJA Engineering. Ms. Jalalipour added that MLG is also scheduling a meeting with the developer and their engineer to move forward with this project, as well as negotiating a Joint Project Agreement between the Authority, Fort Bend County, Developer, and the appropriate municipal utility districts.

CAPITAL IMPROVEMENTS PLAN WORKSHOP

The Board concurred to hold a special meeting on March 6, 2019 at 5:30 p.m. to update the Authority's Capital Improvements Plan.

INTER-GOVERNMENTAL DISCUSSIONS AND STRATEGIC PLANNING

Mr. Thompson reported that he will be meeting with Laura Ryan, Commissioner of the Texas Transportation Commission, in the coming weeks.

There being no further business to come before the Board, the meeting was adjourned.



Secretary, Board of Directors

LIST OF ATTACHMENTS

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Any documents referenced in these minutes and not attached herein are retained in the Authority's official records, in accordance with the Authority's Record Management Program, and are available upon request.