

MINUTES
FORT BEND GRAND PARKWAY TOLL ROAD AUTHORITY

August 15, 2018

The Board of Directors (“Board”) of the Fort Bend Grand Parkway Toll Road Authority (“Authority”) met in regular session, open to the public, on August 15, 2018, at the offices of The Muller Law Group, PLLC, 202 Century Square Boulevard, Sugar Land, Texas 77478, and the roll was called of the members of the Board:

James D. Condrey, DDS	Chairman
Bobbie A. Tallas	Vice Chairman
Charles Rencher	Secretary
Dean Hrbacek	Assistant Secretary
William D. Kee, III	Treasurer/Assistant Vice Chairman

and all of the above were present, thus constituting a quorum.

Also present for all or part of the meeting were: Cliff Kavanaugh, a member of the public; David Gornet of Gornet Consulting, LLC; Trey Cash and Tina Peterman of Hilltop Securities, Inc.; James Thompson of Lucrum Investments, LLP; Richard Stolleis of Fort Bend County (“County”); Gary Gehbauer of Brown & Gay Engineers, Inc.; Mike Stone and Megan Browne of Mike Stone Associates, Inc. (“MSA”); and Richard L. Muller, Jr., Shima Jalalipour and Keely Campbell of The Muller Law Group, PLLC (“MLG”).

Director Condrey called the meeting to order.

RECEIVE PUBLIC COMMENTS

Director Condrey opened the meeting to receive public comments. There being no public comments, Director Condrey closed the meeting to public comments.

CONSENT AGENDA

Director Hrbacek moved to approve the following items on the consent agenda: (1) the meeting minutes from July 18, 2018; (2) the bookkeeper’s report, including payment of bills, account reconciliation, budget, flow of funds, and summary of construction pay estimates; and (3) the operating report. Director Tallas seconded the motion, which was approved by unanimous vote.

Copies of documents related to the consent agenda items are included in the attached Board Book.

REVIEW OF DRAFT BUDGET FOR FYE SEPTEMBER 30, 2019

Ms. Browne reviewed changes made to the draft budget for the fiscal year ending September 30, 2019, as discussed at the special August Board meeting. The Board discussed additional changes to be made to the draft budget prior to approval at the regular September Board meeting.

AGREEMENT FOR TOLL ENFORCEMENT, INCIDENT MANAGEMENT, AND LAW ENFORCEMENT SERVICES

Ms. Browne stated that the Authority has not yet received the Agreement for the Provision of Toll Enforcement, Incident Management, and Law Enforcement Services for 2018-2019 from the County Constable's office. As such, this agenda item was tabled until the Authority's regular September Board meeting.

RENEWAL OF INSURANCE POLICIES

Ms. Browne presented and reviewed a renewal proposal with the Board from McDonald & Wessendorff Insurance. Following review and discussion, Director Kee moved to approve the renewal proposal, subject to approval by Commissioners Court. Director Tallas seconded the motion, which was approved by unanimous vote.

Ms. Browne stated that the Authority has not yet received a renewal proposal from Harco Insurance services, Inc. ("Harco"). As such, the portion of this agenda item regarding Harco was tabled until the Authority's regular September Board meeting.

AMENDED AND RESTATED ORDER ESTABLISHING SIGN REGULATIONS

Ms. Browne reported that MSA received and reviewed a draft Amended and Restated Order Establishing Regulations of Fort Bend County for the Placement of Signs Visible from the Main-Traveled Way of a Toll Road within Fort Bend County Texas ("Amended and Restated Order"). She stated that the Amended and Restated Order is currently pending review and approval from the County Development Advisory Board and MLG.

ADDITIONAL OPERATING MATTERS

STORM SEWER PROJECT UPDATE

Mr. Gehbauer reported that TNT Miller Construction Services, LLC has been issued a Notice to Proceed on this project. He advised that a pre-construction meeting will be held on August 20, 2018, and that construction is scheduled to begin within the next two weeks.

UPDATE ON APPLICATION FOR FLOOD RELIEF FUNDS

Mr. Thompson reported that, pursuant to a meeting held with Judge Hebert and other County staff members, the Authority's application for Community Development Block Grant funds is not viable. The Board discussed the continuation of the Master Agreement for Professional Services and associated Task Order No. 1 with Wendorf, Beward & Partners, Inc. to pursue other options for flood relief funds.

CANYON GATE SOUND WALL

Mr. Muller reported that MLG is working to finalize an agreement between the Texas Department of Transportation, the County, the Authority and the Canyon Gate Homeowner's Association ("HOA") by the end of next month.

SPECIAL PROJECTS

WEST AIRPORT BOULEVARD EXIT RAMP

Mr. Gehbauer reported that this project is on hold for receipt of a Traffic Impact Analysis, an encroachment agreement from Atmos Energy, and dedication of an additional twelve feet along each deceleration lane for the placement of Authority signs, drainage and other facilities.

ALIANA ENTRY AND EXIT RAMP

Mr. Gehbauer reported that this project is on hold for receipt of a Traffic Impact Analysis and an environmental study.

There being no further business to come before the Board, the meeting was adjourned.



Secretary, Board of Directors

LIST OF ATTACHMENTS

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Any documents referenced in these minutes and not attached herein are retained in the Authority's official records, in accordance with the Authority's Record Management Program, and are available upon request.