

MINUTES  
FORT BEND GRAND PARKWAY TOLL ROAD AUTHORITY

May 16, 2018

The Board of Directors (the "Board") of the Fort Bend Grand Parkway Toll Road Authority (the "Authority") met in regular session, open to the public, on May 16, 2018, 2018, at the offices of The Muller Law Group, PLLC, 202 Century Square Boulevard, Sugar Land, Texas 77478, and the roll was called of the members of the Board:

James D. Condrey, DDS	Chairman
Bobbie A. Tallas	Vice Chairman
Charles Rencher	Secretary
Dean Hrbacek	Assistant Secretary
William D. Kee, III	Treasurer/Assistant Vice Chairman

and all of the above were present, thus constituting a quorum.

Also present for all or part of the meeting were: Collin Parish of Statehouse Consultants LLC, Pamela Logsdon of AVANTA Services; Richard Stolleis of Fort Bend County (the "County"); Gary Gehbauer of Brown & Gay Engineers, Inc. ("BGE"); Mike Stone and Megan Browne of Mike Stone Associates, Inc. ("MSA"); Richard L. Muller, Jr., Shima Jalalipour, and Jenny Salgado of The Muller Law Group, PLLC ("MLG"). A list of others in attendance is attached.

Director Condrey called the meeting to order.

RECEIVE PUBLIC COMMENTS

Director Condrey opened the meeting to receive public comments. There being no public comments, Director Condrey closed the meeting to public comments.

CONSENT AGENDA

Director Tallas moved to approve all items on the consent agenda, which includes: (1) the meeting minutes from April 18, 2018; (2) the bookkeeper's report, including payment of bills; and (3) the operating report. Director Kee seconded the motion, which was approved by unanimous vote. Copies of documents related to consent agenda items are included in the attached Board Book.

RESIGNATION OF AUTHORITY'S BOOKKEEPER

The Board reviewed a letter of resignation from Ms. Logsdon on behalf of AVANTA Services ("Avanta"). Ms. Logsdon confirmed that the resignation is effective June 30, 2018. Following discussion, Director Tallas moved to approve the Bookkeeper's letter of resignation. Director Rencher seconded the motion, which was approved by unanimous vote.

Mr. Stone reported that MSA will produce a flow of funds sheet similar to Avanta's. The report template will come from the County's accounting department. MSA will work with the County to produce the Authority's monthly bookkeeping report.

## JODIE STAVINOHA BRIDGE EROSION PROJECT

Mr. Stone reported on the status of the Jodie Stavinoha Bridge Erosion Project (the "Project").

Mr. Stone noted the Project is mostly complete. NBG Constructors, Inc., is working on the remaining details to close out the Project.

## AMENDED TO MASTER SERVICE AGREEMENT WITH ISI CONTRACTING, INC.

Ms. Browne discussed and reviewed the Amended Master Service Agreement ("Amended Agreement") with ISI Contracting, Inc. She noted the changes effect Exhibit C of the Amended Agreement to include additional roads as a part of the monthly routine tasks. Following discussion and review, Director Kee moved to approve the Amended Agreement with ISI Contracting, Inc. Director Rencher seconded the motion, which was approved by unanimous vote.

## ADDITIONAL OPERATING MATTERS

Ms. Browne, Mr. Stone, and Mr. Gehbauer discussed additional operating matters.

Mr. Stone reported that MSA and other Authority consultants have contacted the County Commissioners and the County Judge to discuss the upcoming toll rate changes. He noted that the changes are in line with the current roll rate schedule. The changes are scheduled to go into effect on June 30, 2018.

Ms. Browne discussed and reviewed the flood monitoring proposals provided by Remote Monitoring Systems for the installation of cameras and equipment at the intersection of SH-99 and FM 1093. Following discussion, the Board agreed to revisit the topic in next month's meeting. No Board action was taken.

Ms. Browne reported all customers who were incorrectly charged for the duplicate issue last month have been refunded.

Mr. Stone reported on the Central Interoperability HUB meeting held on May 15, 2018. He noted they are working on a central, west coast, southeast, and northeast hub.

## SPECIAL PROJECTS

Mr. Gehbauer reported that he spoke to the Harvest Green subdivision engineers regarding a pipeline easement in order to move forward with the West Airport exit ramp. He noted that BGE is working to ensure all areas of concern for all parties are addressed before moving forward with the exit ramp.

## LEGISLATIVE UPDATE

Mr. Parrish reported on the Transportation hearing held on April 18, 2018. Mr. Stone reported the Harris County Toll Road Authority is reviewing alternative options for the participation in the Central Interoperability HUB.

There being no further business to come before the Board, the meeting was adjourned.



(SEAL)

A handwritten signature in blue ink, consisting of two distinct parts, possibly initials or a name.

Secretary, Board of Directors

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