

MINUTES
FORT BEND COUNTY TOLL ROAD AUTHORITY

February 17, 2016

The Board of Directors (the “Board”) of the Fort Bend County Toll Road Authority (the “Authority”) met in regular session, open to the public, on the 17th day of February, 2016, at the offices of the Greater Fort Bend Economic Development Council, One Fluor Daniel Drive, Sugar Land, Texas, and the roll was called of the members of the Board:

James D. Condrey, DDS	Chairman
Bobbie A. Tallas	Vice Chairman
Charles Rencher	Secretary
Dean Hrbacek	Assistant Secretary
William D. Kee, III	Treasurer/Assistant Vice Chairman

and all of the above were present except Directors Tallas and Rencher, thus constituting a quorum.

Also present for all or part of the meeting were: Mark Heidaker of Property Acquisition Services, LLC; Todd Tinrber of LJA Engineering, Inc.; Cliff Kavanaugh of First Southwest Company; Scott Kirby of Aguirre + Fields; Karen Vannerson and James Harris, of Linebarger Goggan Blair & Sampson LLP; Zak Vermillion of Ramos Consulting; Raj Basavaraju of HNTB; Gary Gehbauer of Brown & Gay Engineers, Inc.; Pamela Logsdon of AVANTA Services; Officers Terence Wall Ronald DeJohn of Fort Bend County Constables Office Precinct 3; Roy Cordes, Richard Stolleis, and Cindy Pribyl of Fort Bend County (the “County”); Michael Stone, Phil Martin and Megan Browne of Mike Stone Associates, Inc. (“MSA”); Richard Muller, Jenny Saldago, and Amy N. Love of The Muller Law Group (“MLG”). A list of others in attendance is attached.

Director Condrey called the meeting to order.

RECEIVE PUBLIC COMMENTS

Director Condrey opened the meeting to receive public comments. There being no public comments, Director Condrey closed the meeting to public comments.

CONSENT AGENDA

Director Condrey requested agenda item no. 5 be pulled from the Consent Agenda.

Director Hrbacek moved to approve the following Consent Agenda items: (1) the meeting minutes from February 17, 2016; (2) the bookkeeper’s report, including payment of bills; and (3) the operating report. Director Kee seconded the motion, which was approved by unanimous vote. Copies of documents related to Consent Agenda items are included in the attached Board Book.

Director Condrey stated that the audit is not ready for approval by the Board. No Board action was taken.

ADDITIONAL OPERATING MATTERS

Mr. Stone discussed additional operating matters. Mr. Gehbauer stated that the contractor has completed all of the work on the roadway signing and pavement markings project. He added that he and MSA is working with the contractor to reconcile all of the bid quantities and final pay estimate.

Mr. Stone discussed changes to the system for issuing non-tag customers invoices in lieu of violation notices. He stated that MSA is waiting on additional information from Xerox on the final cost and monthly fee to implement the changes. Mr. Stone added that once the agreement with Xerox is final MSA will forward the agreement to the Board for review. No Board action was needed.

FORT BEND PARKWAY STATE HIGHWAY 6 CROSSING

Mr. Gehbauer gave an update on the status of construction of the State Highway 6 Crossing project. He stated that there are still utility conflicts that are delaying the project and that the last conflict should be resolved by the end of the month. Mr. Gehbauer then recommended the Board approve Change Order No. 9 with Williams Brothers Construction, Inc. in the amount of \$22,195.95. Following review and discussion, Director Kee moved to approve Change Order No. 9 with Williams Brothers Construction, Inc. in the amount of \$22,195.95 for construction of the State Highway 6 Crossing project. Director Hrbacek seconded the motion, which was approved by unanimous vote.

WESTPARK EXTENSION, PROJECT B

Mr. Muller reviewed a Memorandum of Understanding (“MOU”) on Project Cost Allocation with the County regarding the FM 1093 Widening/Westpark Tollway Extension and recommended the Board approve the MOU and authorize MLG to forward the MOU to the County for approval by Commissioners Court. Following review and discussion, Director Kee moved to approve the MOU and authorize MLG to forward the MOU to the County for approval by Commissioners Court. Director Hrbacek seconded the motion, which was approved by unanimous vote.

Mr. Stolleis gave an update on the status of the project and invited Board members to attend the groundbreaking ceremony on February 22, 2016. No further Board action was needed.

FORT BEND PARKWAY, PROJECT C

Mr. Gehbauer gave an update on the Fort Bend Parkway, Project C project (Grand Outer Loop corridor). Mr. Stolleis added that he is working with MLG on an agreement with CDM Smith, Inc. to conduct a traffic and revenue study which will be presented at the next Board meeting. No Board action was needed.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.072, TEXAS GOVERNMENT CODE, TO DELIBERATE THE PURCHASE, EXCHANGE, LEASE, OR VALUE OF REAL PROPERTY

The Board did not convene in Executive Session.

Following discussion, the Board concurred to hold the next Board meeting on March 23, 2016 at the regular time and meeting place due to scheduling matters.

There being no further business to come before the Board, the meeting was adjourned.

Secretary, Board of Directors

(SEAL)

DRAFT

LIST OF ATTACHMENTS

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DRAFT