

MINUTES
FORT BEND COUNTY TOLL ROAD AUTHORITY

June 19, 2019

The Board of Directors (“Board”) of the Fort Bend County Toll Road Authority (“Authority”) met in regular session, open to the public, on June 19, 2019, at the offices of The Muller Law Group, PLLC, 202 Century Square Boulevard, Sugar Land, Texas 77478, and the roll was called of the members of the Board:

James D. Condrey, DDS	Chairman
Bobbie A. Tallas	Vice Chairman
Charles Rencher	Secretary
Dean Hrbacek	Assistant Secretary
William D. Kee, III	Treasurer/Assistant Vice Chairman

and all of the above were present, except Director Hrbacek, thus constituting a quorum.

Also present for all or part of the meeting were: CJ McDaniel, an individual; Don Durgin of RPS Group, PLC; Brant Gary and Sharon Valiante of City of Fulshear; David Gornet of Gornet Consulting, LLC; Bill Rickert of Fort Bend County (“County”); Francine Stefan of Post Oak Municipal Advisors, LLC (“POMA”); Colin Parrish of Statehouse Consultants, LLC; James Thompson of Lucrum Investments, LLP; Gary Gehbauer of Brown & Gay Engineers, Inc. (“BGE”); Mike Stone and Phillip Smith of Mike Stone Associates, Inc. (“MSA”); and Richard L. Muller, Jr., Shima Jalalipour, and Keely Campbell of The Muller Law Group, PLLC.

Director Condrey called the meeting to order.

RECEIVE PUBLIC COMMENTS

Director Condrey opened the meeting to receive public comments. There being no public comments, Director Condrey closed the meeting to public comments.

MINUTES

The Board considered approving the minutes of the May 15, 2019, regular meeting, a copy of which is included in the attached Board Book. Following review and discussion, Director Tallas moved to approve the minutes, as submitted. Director Kee seconded the motion, which passed unanimously.

INSURANCE MATTERS

Mr. Stone reported that, after reviewing Authority assets, the deductible, and the cost of replacing assets, there is the potential for substantial savings if the Authority insures only the toll gantries and toll system equipment. Mr. Stone stated that the revised list of assets was forwarded to HARCO Insurance Services, Inc. (“HARCO”), for a new estimate, which is expected in time for next month’s Board meeting. No Board action was taken.

FINANCIAL AND BOOKKEEPING MATTERS

Mr. Stone presented the bookkeeper's report, a copy of which is included in the attached Board Book, including the budget, flow of funds, and a list of checks presented for Board approval. Following review and discussion, Director Tallas moved to approve the bookkeeper's report, including authorization of payment of the presented checks. Director Kee seconded the motion, which passed unanimously.

AMENDED BUDGET FOR FISCAL YEAR ENDING 2019

Mr. Stone discussed an amendment to the budget for the fiscal year ending 2019 to address a reallocation of budget line items to match the Authority's forecasted revenue. Following discussion and review, Director Kee moved to adopt the amended budget for fiscal year ending 2019. Director Tallas seconded the motion, which passed unanimously.

Discussion ensued, and the Board concurred to hold a special meeting to review the draft budget for fiscal year ending September 30, 2020, on July 24, 2019, beginning at 6:00 p.m.

OPERATING MATTERS

Mr. Stone presented and reviewed the operations report, a copy of which is included in the attached Board Book. No Board action was taken.

CAPITAL IMPROVEMENT PLAN

RIGHT TURN LANE FROM FORT BEND PARKWAY TO HIGHWAY 6

Mr. Stone provided an update on the construction of the right turn lane from southbound Fort Bend Parkway to northbound Highway 6. He stated that to determine the amount of additional right-of-way required in the northwest quadrant of the intersection, the Authority will need to survey the site and prepare a property description. Following discussion, Director Tallas moved to authorize the Authority to negotiate the scope and fee for surveying the site. Director Kee seconded the motion, which passed unanimously.

FORT BEND PARKWAY, SEGMENT B-2

Mr. Stone provided an update on the construction of Segment B-2 of the Fort Bend Parkway, noting that a kick-off meeting regarding the clearing and grubbing for this project will be held with ISI Contracting, Inc., within the next few weeks.

Mr. Stone reported on negotiations for a contract for surveying Segment B-2, and recommended awarding the contract to LJA Engineering, Inc.

Mr. Stone reported on negotiations for a contract for geotechnical investigation of Segment B-2, and recommended awarding the contract to Earth Engineering, Inc.

Mr. Stone reported on negotiations for a contract for the design of the Fort Bend Parkway overpass located in Segment B-2, and recommended awarding the contract to RPS Klotz, Inc. dba RPS Klotz Associates ("RPS").

Following discussion, Director Tallas moved to: i) award the contract for surveying Segment B-2 to LJA Engineering, Inc.; ii) award the contract for geotechnical investigation of Segment B-2 to Earth Engineering, Inc.; and iii) award the contract for the design of the Fort Bend Parkway overpass located in Segment B-2 to RPS, in all cases, subject to MLG's receipt of a Form 1295 and review and approval of the contract, bonds, and insurance, as applicable. Director Kee seconded the motion, which passed unanimously.

INSTALLATION OF FOUR CHANGEABLE MESSAGE SIGNS ON FORT BEND PARKWAY

Mr. Stone stated that work had not yet begun on the installation of the four changeable message signs. No Board action was taken.

INSTALLATION OF TRAFFIC CAMERAS AND SPEED MONITORS ON FORT BEND PARKWAY

Mr. Stone provided an update on the installation of traffic cameras and speed monitors on Fort Bend Parkway, noting TransCore, LP, has begun ordering the various electrical components and is supplying an installation schedule. No Board action was taken.

INSTALLATION OF FOUR CHANGEABLE MESSAGE SIGNS ON WESTPARK TOLLWAY

Mr. Stone stated that work had not yet begun on the installation of the four changeable message signs. No Board action was taken.

INSTALLATION OF TRAFFIC CAMERAS AND SPEED MONITORS ON WESTPARK TOLLWAY

Mr. Stone provided an update on the installation of traffic cameras and speed monitors on Westpark Tollway, noting TransCore, LP, has begun ordering the various electrical components and is supplying an installation schedule. No Board action was taken.

MASON ROAD ENTRANCE RAMP

Mr. Stone reported that the Texas Department of Transportation ("TxDOT") advised the Authority to apply for a standard permit to connect the new Mason Road entrance ramp to the existing TxDOT system at FM-1093. He recommended approval of the plans and specifications and authorizing the Authority to advertise for bids for the construction of the Mason Road entrance ramp, pending approval and

receipt of the standard permit from TxDOT. Following discussion, Director Kee moved to approve the plans and specifications and authorize the Authority to advertise for bids for the construction of the Mason Road entrance ramp, pending approval and receipt of the standard permit from TxDOT. Director Tallas seconded the motion, which passed unanimously.

CLEANING AND PAINTING BARRIERS AND RAILS

Mr. Stone provided an update on the cleaning and painting of the barriers and rails on Fort Bend Parkway and Westpark Tollway, noting that a kick-off meeting with ISI Contracting, Inc., would be scheduled within the next few weeks, and work was expected to begin in July. No Board action was taken.

CLEANING AND PAINTING BRIDGES

Mr. Stone recommended approval of the plans and specifications and authorization for the Authority to advertise for bids for the cleaning and painting of the bridges and overpasses on Fort Bend Parkway and Westpark Tollway. Following discussion, Director Tallas moved to approve the plans and specifications and authorize the Authority to advertise for bids for the cleaning and painting of the bridges and overpasses on Fort Bend Parkway and Westpark Tollway. Director Kee seconded the motion, which passed unanimously.

ACCESS RESTRICTION MODIFICATION FOR FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 122 IN RELATION TO WESTPARK TOLLWAY

Mr. Muller provided a presentation, a copy of which is attached to the Authority's Board book, regarding a request from Fort Bend County Municipal Utility District No. 122 ("MUD 122"), to modify the current agreement for use of the Authority's right-of-way to allow MUD 122 permanent access to their wastewater treatment plant. Following review and discussion, Director Tallas moved to authorize MLG to draft an amendment to modify the current agreement for use of the Authority's right-of-way to allow MUD 122 permanent access to their wastewater treatment plant, subject to the following conditions: i) the access road will include a gate with a lock to minimize access to only authorized personnel; ii) the access road gate will be located a sufficient distance from FM-1093 to ensure that vehicles entering or exiting MUD 122's property will not impede traffic; and iii) the access road and driveway will be designed and constructed to accommodate the anticipated vehicle sizes in accordance with the requirements of the Authority and TxDOT. Director Kee seconded the motion, which passed unanimously.

WESTPARK CORRIDOR MANAGEMENT

Mr. Stone reported that the Authority has requested the mowing contractor to provide a price estimate for mowing the entire right-of-way of the Westpark Corridor to Eagle Lake.

Mr. Stone also reported on a request to remove two large overhead railroad crossing signals, located slightly east of Eagle Lake. He noted that the Authority is currently waiting on a revised proposal from the Authority's maintenance contractor to remove the aging signals.

No Board action was taken.

REVIEW OF LANDSCAPING AND/OR BEAUTIFICATION REQUESTS

Mr. McDaniel presented and reviewed information regarding proposed native wildflower beautification along the Westpark Tollway median, a copy of which is attached.

Mr. Gary presented and reviewed information regarding a proposed Paseo Trail, as esplanade improvements to FM-1093, a copy of which is attached.

Following review and discussion, Director Kee moved to: i) authorize Mr. McDaniel to begin the seeding process, subject to coordination with Mr. Stone regarding time and location; and ii) authorize the Authority to negotiate with the City of Fulshear, Fort Bend County, and TxDOT regarding the proposed Paseo Trail. Director Tallas seconded the motion, which passed unanimously.

INTER-GOVERNMENTAL DISCUSSIONS AND STRATEGIC PLANNING

There was no discussion on this agenda item.

LEGISLATIVE UPDATE

Mr. Parrish reported on legislative matters impacting toll roads. No Board action was taken.

Mr. Muller reported that the Authority's Non-Revenue and Discount Usage Policy regarding discounts for qualified veterans could be amended pursuant to Senate Bill 1091. Discussion ensued, but no Board action was taken.

There being no further business to come before the Board, the meeting was adjourned.




Secretary, Board of Directors

LIST OF ATTACHMENTS

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Any documents referenced in these minutes and not attached herein are retained in the Authority's official records in accordance with the Authority's Record Management Program and are available upon request.