

MINUTES
FORT BEND GRAND PARKWAY TOLL ROAD AUTHORITY

February 20, 2019

The Board of Directors (“Board”) of the Fort Bend Grand Parkway Toll Road Authority (“Authority”) met in regular session, open to the public, on February 20, 2019, at the offices of The Muller Law Group, PLLC, 202 Century Square Boulevard, Sugar Land, Texas 77478, and the roll was called of the members of the Board:

James D. Condrey, DDS	Chairman
Bobbie A. Tallas	Vice Chairman
Charles Rencher	Secretary
Dean Hrbacek	Assistant Secretary
William D. Kee, III	Treasurer/Assistant Vice Chairman

and all of the above were present, except Director Hrbacek, thus constituting a quorum.

Also present for all or part of the meeting were: Jonathan Griffin and Thanh Ngo of RPS Infrastructure, Inc.; Nadeem Abbasi of IDCUS, Inc.; Sergeant Martin Garret of Fort Bend County Precinct 4 Constable’s office; Deputy Kenneth Taylor of Fort Bend County Precinct 3 Constable’s office; Karen Vannerson of Linebarger, Goggan, Blair & Sampson, LLP; Ed Sturdivant and Richard Stolleis of Fort Bend County; Richard Ramirez of Hilltop Securities, Inc.; Trey Cash of Masterson Advisors, LLC; James Thompson of Lucrum Investments, LLP; Gary Gehbauer of Brown & Gay Engineers, Inc. (“BGE”); Mike Stone of Mike Stone Associates, Inc. (“MSA”); and Richard L. Muller, Jr., Shima Jalalipour, and Keely Campbell of The Muller Law Group, PLLC.

Director Condrey called the meeting to order.

RECEIVE PUBLIC COMMENTS

Director Condrey opened the meeting to receive public comments. There being no public comments, Director Condrey closed the meeting to public comments.

MINUTES

The Board considered approving the minutes of the January 16, 2019, regular meeting. Following review and discussion, Director Tallas moved to approve the minutes, as submitted. Director Kee seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Mr. Stone presented the bookkeeper’s report, a copy of which is attached, including the account reconciliation, budget, flow of funds, and summary of construction pay estimates, and a list of checks presented for Board approval. Following review and discussion, Director Kee moved to approve the bookkeeper’s report, including authorization of payment of the presented checks. Director Tallas seconded the motion, which passed unanimously.

OPERATING MATTERS

Mr. Stone advised the Board of a software module, which could be added to the Authority's existing software, through which the Authority could receive electronic sign permit applications, receive payments electronically, and review, approve, and track sign permits. He noted that the software module would tie directly into the GIS asset maps currently maintained by MSA. Mr. Stone stated that the software is approximately \$35,000 and would take approximately a month to install and integrate into the current system. He added that the software module could also be used for driveway permits, utility crossings, and landscape easements.

UPDATE ON APPLICATIONS FOR FLOOD RELIEF FUNDS

Mr. Stone reported that the Authority is appealing the Federal Emergency Management Agency's denial of the Authority's request for Public Assistance Funding in the approximate amount of \$800,000.

INSTALLATION OF CAMERAS AND SPEED MONITORS ON GRAND PARKWAY

Mr. Stone reported that the Authority has been working to enhance the current traffic surveillance system on the Grand Parkway. He stated that MSA met with TransCore on January 31, 2019, to review and refine the scope of this project by eliminating unnecessary equipment and reducing the number of camera sites. Mr. Stone advised that, for all three toll roads (including Westpark Tollway and Fort Bend Parkway), fifteen camera sites were identified to provide adequate surveillance and return speed and lane use data, with the updated cost estimate for the revised scope being approximately \$44,000 per site, with each Authority paying its own applicable share of the cameras and speed monitors. The Authority would have to reimburse the Fort Bend County Toll Road Authority for the Authority's portion of the cost of the project. He said that speed monitors could be added to provide road conditions to TranStar, as well as to assist the Authority in determining the number of motorists using the non-tolled sections of the Grand Parkway. Mr. Stone estimated that the total cost to provide and install the cameras and speed monitors and integrate the data with the Authority's current system at all fifteen sites on the three toll roads is approximately \$850,000. He stated that a proposal from TransCore will be forthcoming.

DITCH M UNDERPASS LIGHTING

Mr. Stone presented and recommended approval of Pay Estimate No. 1 and Final in the amount of \$23,125.26 to Creacom, Inc., for the installation of lighting for the Ditch M Underpass. Following review and discussion and based on Mr. Stone's recommendation, Director Kee moved to approve Pay Estimate No. 1 and Final in the amount of \$23,125.26 to Creacom, Inc., for the installation of lighting for the Ditch M Underpass. Director Tallas seconded the motion, which passed unanimously.

Mr. Stone reported that this project was completed correctly and is safe to operate. He recommended final acceptance of the project. Following review and

discussion, Director Rencher moved to accept the completed project, as recommended. Director Kee seconded the motion, which passed unanimously.

FIBER INSTALLATION PROJECT UPDATE

MSA and BGE are working with Iteris Consulting to determine the best method of construction for this project.

CAPITAL IMPROVEMENTS

WEST AIRPORT BOULEVARD EXIT RAMP (SOUTHBOUND - HARVEST GREEN)

Mr. Stone reported on a meeting with Commissioner DeMerchant, wherein the Commissioner stated his goal of having U-turns at West Airport Boulevard constructed at the same time as the ramps for this project. He said that Commissioner DeMerchant requested options for bidding, including a combination of all projects to save funds.

Mr. Muller reported that Johnson Development provided the potential purchaser of their commercial property a six-month extension to close on the sale of the property. This, in turn, will delay Johnson Development's conveyance of the right-of-way. The Authority needs to begin construction of its portion of the project. He stated that this project may have to be re-bid at the time of closing and can include the U-turns as proposed by Commissioner DeMerchant.

WEST AIRPORT BOULEVARD ENTRY AND EXIT RAMP (NORTHBOUND - ALIANA)

Ms. Jalalipour reported that MLG, BGE, and Aliana's engineer, LJA Engineering, continue to work to address the multiple easements and setback lines interfering with the right-of-way to be conveyed from Fort Bend Independent School District.

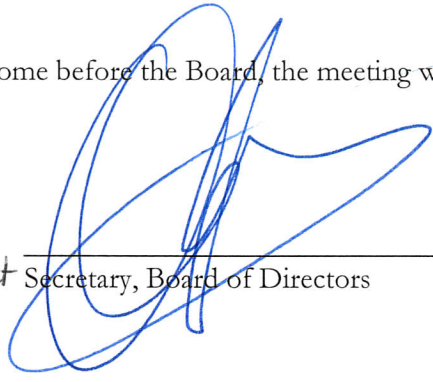
INTER-GOVERNMENTAL DISCUSSIONS AND STRATEGIC PLANNING

There was no discussion on this agenda item.

LEGISLATIVE UPDATE

Mr. Thompson reported on legislative matters impacting toll roads.

There being no further business to come before the Board, the meeting was adjourned.



Assistant Secretary, Board of Directors



LIST OF ATTACHMENTS

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Any documents referenced in these minutes and not attached herein are retained in the Authority's official records, in accordance with the Authority's Record Management Program, and are available upon request.