

MINUTES
FORT BEND GRAND PARKWAY TOLL ROAD AUTHORITY

December 19, 2018

The Board of Directors (“Board”) of the Fort Bend Grand Parkway Toll Road Authority (“Authority”) met in regular session, open to the public, on December 19, 2018, at the offices of The Muller Law Group, PLLC, 202 Century Square Boulevard, Sugar Land, Texas 77478, and the roll was called of the members of the Board:

James D. Condrey, DDS	Chairman
Bobbie A. Tallas	Vice Chairman
Charles Rencher	Secretary
Dean Hrbacek	Assistant Secretary
William D. Kee, III	Treasurer/Assistant Vice Chairman

and all of the above were present, thus constituting a quorum.

Also present for all or part of the meeting were: David Gornet of Gornet Consulting, LLC; James Thompson of Lucrum Investments, LLP; Gary Gehbauer of Brown & Gay Engineers, Inc.; Mike Stone and Megan Browne of Mike Stone Associates, Inc.; and Richard L. Muller, Jr., Shima Jalalipour, and Keely Campbell of The Muller Law Group, PLLC (“MLG”).

Director Condrey called the meeting to order.

RECEIVE PUBLIC COMMENTS

Director Condrey opened the meeting to receive public comments. There being no public comments, Director Condrey closed the meeting to public comments.

CONSENT AGENDA

Director Tallas moved to approve the following items on the consent agenda: (1) the meeting minutes from the regular Board meeting held on November 28, 2018; (2) the bookkeeper’s report, including payment of bills, account reconciliation, budget, flow of funds, and summary of construction pay estimates; and (3) the operator’s report. Director Kee seconded the motion, which was approved by unanimous vote.

Copies of documents related to the consent agenda items are included in the attached Board Book.

AUTHORIZE PREPARATION OF ANNUAL REPORT

Ms. Jalalipour stated that the Authority is required to file certain updated financial and operating data with the Municipal Securities Rulemaking Board through the Electronic Municipal Market Access System (“EMMA”), in accordance with the continuing disclosure provisions contained in the Authority’s bond resolutions. Following review and discussion, Director Kee moved to authorize (i) preparation of the annual report and (ii) MLG to submit the annual report through

EMMA in compliance with the continuing disclosure provisions contained in the bond resolutions. Director Rencher seconded the motion, which was approved by unanimous vote.

LEGISLATIVE UPDATE

Mr. Thompson advised that Colin Parrish of Statehouse Consultants, LLC, will begin sending weekly updates regarding legislation impacting the Authority. He also reported on his attendance at the Austin Central Texas Regional Mobility Authority's meeting of all regional mobility authorities. He stated that these meetings offer the Authority another opportunity to discuss related legislation.

ADDITIONAL OPERATING MATTERS

Ms. Browne reported that, on January 1, 2019, toll rates are set to increase under the Toll Rate Order adopted by Commissioner's Court in 2017. No Board action was necessary.

UPDATE ON APPLICATIONS FOR FLOOD RELIEF FUNDS

Ms. Browne reported that the Authority received approximately \$256,000 in Emergency Relief Funding from the Federal Emergency Management Agency ("FEMA"). She added that the Authority received notice from the Texas Department of Transportation that the Federal Highway Administration ("FHWA") denied the Authority's request for Emergency Relief Funding in the approximate amount of \$800,000. Ms. Browne advised that, due to FHWA's denial, FEMA will now accept an application from the Authority for Emergency Relief Funding in the approximate amount of \$800,000.

SPECIAL PROJECTS

DITCH M UNDERPASS LIGHTING

Mr. Stone stated that two proposals were received for the installation of underpass lighting at Ditch M and recommended the Board award the contract to Creacom, Inc., the low bidder, in the amount of \$24,272.97. Following review and discussion, Director Hrbacek moved to award the contract to Creacom, Inc., in the amount of \$24,272.97. Director Rencher seconded the motion, which was approved by unanimous vote.

STORM SEWER PROJECT UPDATE

Ms. Browne reported that the storm sewer project is complete. Mr. Stone stated that Mr. Gehbauer recommended final acceptance of the project. Following review and discussion, Director Kee moved to accept the completed project, as recommended. Director Tallas seconded the motion, which was approved by unanimous vote.

FIBER INSTALLATION PROJECT UPDATE

Mr. Stone reported that the Authority will issue a Notice to Proceed to Iteris, Inc., for the design of a fiber optic communication network along SH-99, at the beginning of 2019.

WEST AIRPORT BOULEVARD EXIT RAMP (SOUTHBOUND - HARVEST GREEN)

Ms. Jalalipour presented and reviewed correspondence sent to Johnson Development, at their request, which states that: (i) ISI Contracting, Inc. (“ISI”), the low bidder for the project, will continue to hold their price until December 31, 2018; (ii) the Authority’s Board authorized execution of the contract, conditioned on receipt of the funds and right-of-way; and (iii) the construction contract calls for completion of the project within 150 calendar days from the Notice to Proceed.

WEST AIRPORT BOULEVARD ENTRY AND EXIT RAMP (NORTHBOUND - ALIANA)

Ms. Jalalipour reported that MLG is planning to schedule a meeting with the Developer and their Engineer to move forward with this project after the 2018 holiday season. Discussion ensued regarding access restrictions surrounding this portion of SH-99. No Board action was necessary.

JAMES THOMPSON’S CONSULTING REPORT

Mr. Thompson reported that he met with the newly elected County Judge, K.P. George, to discuss the current structure of the Authority. He stated that Judge George is not interested in making any significant changes to the structure of the Authority at this time. Mr. Thompson also reported meeting with Commissioner Prestage regarding moving forward with Segment C construction and his concurrence with the Authority’s plans for right-of-way acquisition therein.

There being no further business to come before the Board, the meeting was adjourned.



Secretary, Board of Directors

LIST OF ATTACHMENTS

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Any documents referenced in these minutes and not attached herein are retained in the Authority's official records, in accordance with the Authority's Record Management Program, and are available upon request.