

MINUTES  
FORT BEND GRAND PARKWAY TOLL ROAD AUTHORITY

May 17, 2017

The Board of Directors (the “Board”) of the Fort Bend Grand Parkway Toll Road Authority (the “Authority”) met in regular session, open to the public, on May 17, 2017, at the offices of the Greater Fort Bend Economic Development Council, One Fluor Daniel Drive, Sugar Land, Texas, and the roll was called of the members of the Board:

James D. Condrey, DDS	Chairman
Bobbie A. Tallas	Vice Chairman
Charles Rencher	Secretary
Dean Hrbacek	Assistant Secretary
William D. Kee, III	Treasurer/Assistant Vice Chairman

and all of the above were present, thus constituting a quorum.

Also present for all or part of the meeting were: Robert Quarles of Fort Bend County Precinct One; Shannon Waugh of Off Cinco; Pamela Logsdon of AVANTA Services; Richard Stolleis of Fort Bend County (the “County”); Gary Gehbauer of Brown & Gay Engineers, Inc.; Michael Stone, Phil Martin, and Megan Browne of Mike Stone Associates, Inc. (“MSA”); Richard L. Muller, Jr. and Amy N. Love of The Muller Law Group (“MLG”). A list of others in attendance is attached.

Director Condrey called the meeting to order.

RECEIVE PUBLIC COMMENTS

Director Condrey opened the meeting to receive public comments. There being no further public comments, Director Condrey closed the meeting to public comments.

CONSENT AGENDA

Director Hrbacek moved to approve all items on the consent agenda, which includes: (1) the meeting minutes from April 19, 2017; (2) the bookkeeper’s report, including payment of bills; and (3) the operating report, including review and authorize annual filing of Critical Load Spreadsheet for the Authority’s traffic control facilities. Director Kee seconded the motion, which was approved by unanimous vote. Copies of documents related to consent agenda items are included in the attached Board Book.

CUSTOMER SERVICE INTIATIVE

Ms. Waugh presented and reviewed the updated Authority website. The Board requested Ms. Waugh install a Spanish translation button on the website. Ms. Waugh stated she will provide with a link of the updated website for final review before it goes live to the public. No Board action was taken.

SOUND MITIGATION ALTERNATIVES ALONG SEGMENT C FROM DRAINAGE CHANNEL TO SANSBURY BOULEVARD

Mr. Gehbauer reported on the ongoing sound studies in Canyon Gate. Mr. Muller noted the Homeowners Association president of Canyon Gate has been notified about the ongoing studies. The Board reviewed a letter from IDCUS, Inc., stating the road met all safety criteria and asked that the letter be provided to the Homeowners Association.

AGREEMENT FOR COLLECTION OF DELINQUENT VIOLATION ACCOUNTS

Mr. Muller presented contracts with Linebarger Goggan Blair & Sampson, LLP (“Linebarger”) and Perdue, Brandon, Fielder, Collins & Mott, LLP (“Perdue”) for the administrative hearing and court process related only to all remaining violations from Conduent through September 30, 2017. After review and discussion, Director Kee moved to approve the collection contracts with Perdue and Linebarger. Director Hrbacek seconded the motion, which was approved by unanimous vote.

LEGISLATIVE UPDATE

Mr. Muller updated the Board regarding ongoing legislative matters.

ADDITIONAL OPERATING MATTERS

Mr. Stone discussed additional operating matters with the Board and reported on permit applications and construction along the Grand Parkway.

Directors Condrey updated the Board on the latest meeting with Judge Hebert regarding the Customer Service Initiative.

Mr. Stone discussed the report aired on KPRC Channel 2 regarding Harris County Toll Road Authority’s collections process for toll violations. Mr. Muller and Mr. Stone reviewed the Authority’s collections process with the Board.

Mr. Stone presented and reviewed an agreement with Remote Monitoring Systems, LLC (“RMS”). He reported that the solar-powered flood monitoring system will be installed at the US-90A/SH-99 intersection. The monitoring system will alert traffic of high water in all directions of the depressed intersection. Following review and discussion, Director Tallas moved to approve the agreement with RMS. Director Rencher seconded the motion, which was approved by unanimous vote.

CAPITAL IMPROVEMENTS

SEGMENT “C” PHASE I (U.S. 59 TO RABBS BAYOU)

Mr. Gehbauer noted Pay Estimate No. 13 in the amount of \$32, 846.14 with James Construction Group is not complete and not ready for Board approval.

Mr. Gehbauer reviewed and recommended the Board approve Supplemental Agreement No. 2 (“Agreement”) with Associated Testing Laboratories (“ATL”) related to material testing services. He noted this Agreement is an increase in the

amount proposed and an increase in time to complete testing services. After review and discussion, Director Rencher moved to approve the Agreement with ATL; subject to approval by Commissioners Court. Director Hrbacek seconded the motion, which was approved by unanimous vote.

DESIGN OF DIRECT CONNECTORS AT FM 1093/WESTPARK

Mr. Gehbauer gave an update on the design of the direct connectors and recommended approval of Supplemental Agreement No. 4 to the Engineering Services Agreement for Segment D with Aguirre & Fields, LP (“A&G”). He noted this Supplemental Agreement reduces the contingency amount, but does not change the overall contract amount. Following review and discussion, Director Tallas moved to approve the Supplemental Agreement with A&G, subject to approval by Commissioner’s Court. Director Kee seconded the motion, which was approved by unanimous vote.

SPECIAL PROJECTS

Mr. Stone reviewed the Authority’s special projects list.

Mr. Stone reported on the meeting with Freese and Nichols, Inc. (“FNI”) held on Monday May 15<sup>th</sup> noting FNI received input from different contractors regarding the Brazos River Erosion Repair (the “Project”). As a result of the meeting, FNI will propose a new design of the Project in the next several days. Mr. Stone acknowledged there will be several meetings over the next few weeks with contractors and FNI to finalize the design. Mr. Stone and Mr. Muller requested the Board declare the Project an emergency, and authorize MSA to execute a construction contract for the Project, with the concurrence of the Chairman, or other Board member if the Chairman is unavailable. Following review and discussion, Director Rencher authorized MSA to make essential arrangements for the Project when deemed necessary, and execute a construction contract for the Project with the approval of a Board member. Director Kee seconded the motion, which was approved by unanimous vote.

There being no further business to come before the Board, the meeting was adjourned.

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Secretary, Board of Directors

(SEAL)

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