

MINUTES  
FORT BEND COUNTY TOLL ROAD AUTHORITY

December 16, 2015

The Board of Directors (the "Board") of the Fort Bend County Toll Road Authority (the "Authority") met in regular session, open to the public, on the 16th day of December, 2015, at the offices of the Greater Fort Bend Economic Development Council, One Fluor Daniel Drive, Sugar Land, Texas, and the roll was called of the members of the Board:

James D. Condrey, DDS	Chairman
Bobbie A. Tallas	Vice Chairman
Charles Rencher	Secretary
Dean Hrbacek	Assistant Secretary
William D. Kee, III	Treasurer/Assistant Vice Chairman

and all of the above were present, thus constituting a quorum.

Also present for all or part of the meeting were: David Gornet of Grand Parkway Association; David Hannah of HWR Holdings LLC; Mark Heidaker of Property Acquisition Services, LLC ("PAS"); Howard Caldwell of LJA Engineering, Inc.; Karen Vannerson of Linebarger Goggan Blair & Sampson LLP; Zak Vermillion of Ramos Consulting; Raj Basavaraju of HNTB; Gary Gehbauer and Dave Johnston of Brown & Gay Engineers, Inc. ("B&G"); R. Masters and T. Wall of Fort Bend County Constables Office Precinct 3; Richard Stolleis of Fort Bend County (the "County"); Michael Stone, Phil Martin and Megan Brown of Mike Stone Associates, Inc. ("MSA"); Richard Muller and Amy N. Love of The Muller Law Group ("MLG"). A list of others in attendance is attached.

Director Condrey called the meeting to order.

#### RECEIVE PUBLIC COMMENTS

Director Condrey opened the meeting to receive public comments. There being no public comments, Director Condrey closed the meeting to public comments.

Director Condrey informed the Board that Officer Masters is retiring and this will be his last Board meeting representing Fort Bend County Constables Office Precinct 3. The Board thanked Officer Masters for his service.

#### CONSENT AGENDA

Director Rencher moved to approve the following Consent Agenda items: (1) the meeting minutes from November 18, 2015; (2) the bookkeeper's report, including payment of bills; (3) the operating report; and (4) a request to Fort Bend County Commissioners Court to adopt a Resolution Appointing Directors. Director Kee seconded the motion, which was approved by unanimous vote. Copies of documents related to Consent Agenda items are included in the attached Board Book. Copies of the summary of construction pay invoices are attached.

## ADDITIONAL OPERATING MATTERS

Mr. Stone discussed additional operating matters. He stated that the contractor has completed the majority of work on the roadway signing and pavement markings project however there are signs that still needs to be installed on this project. Mr. Stone added that the contractor has consumed all of the contract time and the Authority has begun withholding penalties from the contractor's pay estimates in accordance with the contract terms.

Mr. Stone gave an update on the overhead sign modifications project and stated that it will be ready to advertise later this month.

Mr. Stone informed the Board that the Texas Department of Transportation ("TxDOT") is sending invoices to motorist that use Segment "E" of the Grand Parkway that do not have an electronic toll tag versus sending a toll violation notice. Discussion ensued regarding options to handle motorists that do not have an electronic toll tag. Mr. Stone then distributed and reviewed a worksheet showing an option for adding additional notices to motorists without an electronic toll tag, a copy of which is attached. Discussion ensued and the Board concurred to authorize MSA to analyze what the toll collections would be for motorist without an electronic toll tag and to discuss with Xerox the cost associated with modifying the toll violation system.

## FORT BEND PARKWAY STATE HIGHWAY 6 CROSSING

Mr. Gehbauer gave an update on the status of construction of the State Highway 6 Crossing project. Mr. Stone informed the Board that there have been some minor changes in traffic control to help assist the contractor make up for weather delays. No Board action was needed.

## WESTPARK EXTENSION, PROJECT B

Mr. Stolleis gave an update on the status of Westpark Extension, Project B and stated that bids for this project will be received tomorrow. No Board action was needed.

## FORT BEND PARKWAY, PROJECT C

Mr. Gehbauer gave an update on the Fort Bend Parkway, Project C project (Grand Outer Loop corridor). Mr. Stolleis stated that two environmental firms were interviewed on November 30, 2015 regarding this project and the committee recommends the Board engage Bio-West as the Authority's environmental consultant. Following discussion, Director Kee moved to select Bio-West as the Authority's environmental consultant for Project C and authorize the committee to negotiate an agreement, scope and fee with Bio-West. Director Kee seconded the motion, which was approved by unanimous vote.

## CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.072, TEXAS GOVERNMENT CODE, TO DELIBERATE THE PURCHASE, EXCHANGE, LEASE, OR VALUE OF REAL PROPERTY

The Board did not convene in Executive Session.

There being no further business to come before the Board, the meeting was adjourned.



Secretary, Board of Directors

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